

Fact Sheet on Departmental Administration Reorganization to Departmental Management

Secretary of Agriculture Tom Vilsack issued a memorandum to reorganize Departmental Staff Offices, Departmental Administration, and Assistant Secretary for Civil Rights under the newly named “Departmental Management,” led by the Assistant Secretary for Administration. The reorganization involves the Departmental Staff Offices which include the Office of Budget and Program Analysis, the Office of the Chief Information Officer, the Office of Homeland Security, the Office of the Chief Financial Officer, Departmental Administration, the Assistant Secretary for Civil Rights, the Office of the Executive Secretariat, and the new Office of Advocacy and Outreach.

Through the elimination of redundant or duplicative tasks, this reorganization will enable you to make a greater impact on achieving our strategic goals. Reorganization will result in more efficient and streamlined support to enable mission areas to achieve goals and objectives.

The new organization, Departmental Management will consist of the following offices under the supervision of the Assistant Secretary for Administration:

- Office of the Assistant Secretary for Administration
- Office of the Assistant Secretary for Civil Rights
- Office of the Chief Information Officer
- Office of the Chief Financial Officer
- Office of Human Resources Management
- Office of Small and Disadvantaged Business Utilization
- Office of Procurement and Property Management
- Office of Advocacy and Outreach
- Office of Homeland Security and Emergency Coordination
- Office of Operations
- Correspondence Management
- Management Services

The Office of the Judicial Officer and the Office of Administrative Law Judges will continue to function as independent offices that are under administrative supervision of the Assistant Secretary for Administration.

Reorganization will be implemented on October 1, 2009, with most staffing plans in place by the first pay period of the fiscal year, October 11, 2009.

A chart signed by Secretary Vilsack is attached for your reference.