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OFFICE OF THE DIRECTOR

August 6, 2009

MEMORANDUM FOR PENINSULA BRANCH OFFICE, WESTERN REGION
REGIONAL DIRECTOR, CENTRAL REGION
REGIONAL DIRECTOR, WESTERN REGION

SUBJECT: Temporary Change in Audit Management Responsibility – Peninsula Branch Office

Over the last year, change has been the watchword for the Agency. For example, we have changed our audit policy and procedures regarding internal controls and IPT participation, revised our performance measures to emphasize audit quality over productivity, and established an anonymous website to report allegations of hostile work environment, misuse of performance measures, and the like. I continue to seek methods and opportunities to ensure continuous process improvement, to be responsive to the United States taxpayer, and the users of our audits. I also seek to be responsive to the needs and concerns of our employees and FAO's.

As you are all aware, the Peninsula Branch Office manager position has been vacant for some time. In addition, I am aware that the FAO is somewhat in a state of unrest. This makes it difficult to ensure the proper audit and personnel management of the FAO. As a result, I have decided to temporarily fill this position through a detail of 180 days of an existing experienced FAO Manager, Ms. Martha McKune of the St. Louis Branch Office. Upon the start of Ms. McKune's temporary detail, the audit and personnel management of the Peninsula Branch Office will be assumed by the Central Region. Ms. McKune will report to Mr. Gary Spjut, Regional Audit Manager in the Central Region. Both Ms. McKune and Mr. Spjut will report to Mr. Edward Nelson, Regional Director, and Mr. Timothy Carr, Deputy Regional Director. Most FAO regional functions will transfer to the Central Region including human resources, EEO, and other employee welfare functions. Some administrative functions will remain at the Western Region such as payroll processing and accounting functions, primarily due to the difficulty in moving these function on a temporary basis. The FAO will retain its current RORG code.

While I realize this is a departure from normal FAO operations, I ask each of you to embrace this change and remain flexible and professional during the transition and future management of your FAO.


April G. Stephenson
Director