



**DoD/VA Wounded, Ill and Injured
Senior Oversight Committee
Washington, DC**



MEMORANDUM FOR DISTRIBUTION

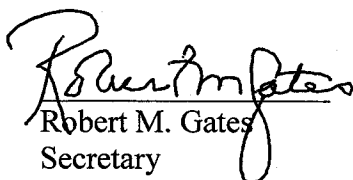
SUBJECT: SECDEF/SECVA Meeting Minutes, May 2, 2011


1. Background: The Secretaries of Defense and Veterans Affairs met on May 2, 2011. The purpose of the meeting was to approve:
 - a. Options for moving the DES processing time below 295 days; and
 - b. Work plan to execute the recommended electronic health record approach including: develop implementation plan, refine governance, resolve open data model, and refine plan for North Chicago.
2. Attendees: see distribution list
3. Meeting Summary: Secretaries Gates and Shinseki committed their respective Departments to the following:
 - a. Integrated Disability Evaluation System (IDES): The Departments re-affirmed their commitment to an integrated disability system to include:
 - i. Complete IDES Implementation of the targeted 295-day process in FY11;
 - ii. Provide an implementation plan for the revised 150 day IDES process by June 23, 2011; and
 - iii. Explore options to lower the IDES process to 75 days.
 - b. Electronic Health Record (EHR):
 - i. The Departments re-affirmed their agreement to a high-level governance structure that includes a Program Executive and an Advisory Board:
 1. Until the Program Executive is selected, the joint common EHR platform, VLER, and North Chicago will be governed by the EHR Senior Coordinating Group (SCG); and
 2. The Advisory Board will be modeled after the Defense Acquisition Board construct. The Board will be chaired by the Deputy Chief Management Officer, Department of Defense and the Assistant Secretary for Information and Technology, Department of Veterans Affairs who will have the necessary decision authority to ensure program execution and oversight. The chairs of the Board will move quickly to identify candidates for the Program Executive and Deputy positions. The board will also consist of necessary functional leaders from both Departments.
 - ii. The Program Executive and the Deputy Director will be selected by SECDEF and SECVA. The Program Executive will make decisions related to requirements, design methodologies, application priorities, implementation schedule, and deployment sequence.

- iii. The Departments affirmed that the Open Source Custodial Agent (CA) currently in the acquisition process at VA is consistent with the development of a single common platform:
 - 1. DoD will actively participate in the source selection process and designate a representative to the CA Board of Directors;
 - 2. The Program Executive will fully inform the CA on needed applications; and
 - 3. The CA will publish the government's interface standards under the direction of the Program Executive and will support component certification and standards compliance, as requested.
 - iv. The Departments re-affirmed that they will implement a single joint common platform using the following sequentially ordered business rules:
 - 1. Purchase commercially available components for joint use whenever possible and cost effective;
 - 2. Adopt applications developed by VA, DoD, or other federal agencies if a modular commercial solution is not available and currently exists inside government;
 - 3. Approve joint application development on a case by case basis, and only if a modular commercial or federally-developed solution is not available; and
 - 4. Applications developed by either Department will be used by the other Department unless justification and approval to develop a separate application is sought from the Advisory Board.
 - v. An independent review of the EHR process and cost analysis will be conducted by DOD Director, Cost Assessment and Program Evaluation.
 - vi. A review of the technical approach will be conducted by MITRE.
 - vii. The Departments will continue the effort to develop a joint EHR by taking the following steps:
 - 1. Implement the EHR Governance Model;
 - 2. Name EHR Program Executive;
 - 3. Complete development of common data model, translation service and other building blocks of the "To Be" architecture;
 - 4. Finish negotiations for Data Center consolidation;
 - 5. Upon resolution of outstanding issues, implement the 3 pilots of the EHR Graphic User Interface (GUI);
 - 6. Finalize VA use of DoD data model and acquisition of services;
 - 7. Purchase Enterprise Service Bus for both Departments;
 - 8. Establish Open Source CA; and
 - 9. Connect EHR governance to VLER oversight and implementation
 - 10. Finalize "budget quality" implementation plan.
- c. North Chicago:
 - i. Focus on Pharmacy, Single Sign On with Context Management (SSO-CM) and Common Presentation (GUI) as the next steps at North Chicago.
 - ii. Pharmacy: Complete the "To Be" business process and implementation plan by mid June.
- d. Single Sign On with Context Management: The EHR SCG will continue analysis on the relative merits of the DoD and VA single sign-on with context management

solutions and select a single solution at North Chicago. Present a recommendation by 17 May 2011.

- e. The Secretaries agreed to meet again on June 23, 2011. Purpose of the meeting is to approve implementation plans for:
 - i. The 150 day IDES process; and
 - ii. EHR and North Chicago.


Robert M. Gates
Secretary
Department of Defense


Eric K. Shinseki
Secretary
Department of Veterans Affairs

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